

**BID EVALUATION REPORT
COMPETITIVE BIDDING**

FOR

SUPPLY, INSTALLATION, TESTING & COMMISSIONING
OF
PLASTIC CHAIRS (UNDER NEQIP SCHEME)

PACKAGE- NEQIP/2015/4

FOR

**ADVANCED TECHNICAL TRAINING CENTRE,
BARDANG, SINGTAM, EAST SIKKIM**

IFB NO. ATTC/NEQIP/2015/4

DATED: 04/10/2015

**ADVANCED TECHNICAL TRAINING CENTRE
BARDANG, SINGTAM,
EAST SIKKIM
PIN 737134**

TEL : 03592-233482 FAX:03592-235381

BID EVALUATION REPORT FOR
PACKAGE – NEQIP/2015/3

1. **Scope of Contract and Estimated Cost :**

The works covered under this bid is for the purchase of PLASTIC CHAIRS for ATTC, Bardang (Package – NEQIP/2014/3). The estimated cost of the work is **Rs. 1.50 lakhs**.

S.No.	Name of the Equipment	Qty
1.	Plastic Chair with Steel Frame	160

2. **Bidding Document :**

A copy of bidding document as sold to the prospective bidders is enclosed (Annexure I).

Salient points of bidding document :

- (a) Stipulated period of completion: 1 month (supply) from the date of order.
(Section – V : Schedule of Requirements)
- (b) Price adjustment : Loading for
[ITB 26.5 (b) & 26.5 (c)] **Delivery schedule** : 2% extra per week of extra delivery period and upto 2 weeks, and bid with delivery period more than 2 weeks beyond scheduled delivery period will be treated as non-responsive.
Payment schedule : 16% per annum on Machine value (Ex-works price plus Excise duty) for any earlier payments than those to be made as per provision of Bid document.
- (c) Pre-bid conference : Not provided.

3. **Bid invitation process :**

Bids were invited by ADVANCED TECHNICAL TRAINING CENTRE, Bardang, East Sikkim on 22.11.2015 (refer Package –NEQIP/2015/3, IFB No. ATTC/NEQIP/2015/3). A copy of the Invitation for bid (NIT) is enclosed (Annexure II). The Invitation for bid was published in the following Newspapers. The bid document was also uploaded on the Institute website and also through the mode of facebook.

Sl. No.	Name of Newspaper	Level	Date of publication
1	Sikkim Express	Regional (Sikkim)	22/11/2015 to 24/11/2015
2	Hamro Prajashakti	Regional (Sikkim)	08/09/2014
3	Himali Darpan	Regional (West Bengal)	23/11/2015

The bidding documents were made available for sale from 23.11.2015 onwards. However on queries even a later date of sale was acceptable in case of potentially viable bids. The prospective following bidders submitted the bidding documents :

1. SIBIN Group, Gangtok

The above purchasers are of Indian nationality.

4. **Bid response :** In all 1 (ONE) bid were received. Details are as follows :

In time : 1
Late : Nil
Total : 1

5. **Bid opening :**

The bids were opened on 25.07.2011 at 1430 hours as stipulated. No bidders' representatives attended the bid opening. The minutes of the bid opening were prepared (Copy of the Minutes is enclosed as Annexure III)

Table of bid prices as read out at bid opening (in ascending order)

Sl. No	Name of bidder	Nationality	Bid Price (Rs.)	Remarks
2.	M/s Ganesh Steel Udyog, Singtam Bid Ref No. Nil Dated –28/10/2015	Indian	Rs. 1500/- excluding taxes	Bid Security submitted

6. Clarification obtained :

The following clarifications were sought from the parties :

a) **Ganesh Steel Udyog:** M/s **Ganesh Steel Udyog** were asked to furnish the following details

1. Bid Security of Rs. 10,000/- as per ITB clause 15.

7. **Preliminary examination of bids :**

7.1 Arithmetical errors : No arithmetical errors found.

7.2 Completeness and Legal validity :

After the clarifications called for and received it was found that all bids were complete and legally valid.

7.3 Bid validity:

As per clause 16.1 of Instructions to the Bidders (ITB), bids shall remain valid for a period not less than 90 days after the deadline for the submission of the bid. The bids were opened on 3rd of December 2015 and hence the bids are to be valid up to **2nd March 2016**

All bidders have confirmed that their bids will remain valid up to **2nd March 2016**

7.4 Bid Security :

As per Section V (Schedule of Requirements), the bid security should be Rs. 10,000/-. As per clause 15.3 of ITB Bank guarantees and other instruments of fixed validity shall be valid for 45 days after the validity of the bid. The bid security furnished by the bidders is as follows:

Sl. No	Name of Bidder	Amount of security (Rs.)	Type	Bank	Validity
1	Ganesh Steel Udyog	10,000	Cheque	CANARA BANK	3 months

7.5 **Responsiveness to commercial conditions :**

All bids are commercially responsive

7.6 Responsiveness to technical aspects :

All bids are technically responsive

8. Bids rejected as non-responsive to the bidding documents:

For details, refer Annexure IV/1, IV/2 & IV/3.

Sl.No	Name of bidder	Nationality	Bid (Rs.)	Price	Remarks
NONE					

9. Substantially responsive bids :

In view of the above, the bid of SIBIN Group, Gangtok is determined as the substantially responsive bids to the provisions in the bidding documents.

10. Evaluation of substantially responsive bids :

Refer Annexure VI. There are no conditions which warrant loading of the bid price.

11. Comments on the unbalanced item bids : There is no case noticed

12. Post-qualification/verification of the lowest evaluated responsive bidder :

The qualification criteria to be satisfied for the award of this particular contract (Package – NEQIP/2015/3) is stipulated in clause 29 and clause 13.3 of ITB (Documents w.r.t. Bidder's eligibility etc.) of ITB, which are given below :

29. POST-QUALIFICATION

29.1 In the absence of pre-qualification, the Purchaser will determine to its satisfaction whether the Bidder that is selected as having submitted the lowest evaluated responsive bid meets the criteria specified in ITB Clause 13.3 (b) and is qualified to perform the contract satisfactorily.

29.2 The determination will take into account the Bidder's financial, technical and production capabilities. It will be based upon an examination of the documentary evidence of the Bidder, Pursuant to ITB clause 13, as well as such other information as the purchaser deems necessary and appropriate.

29.3 An affirmative determination will be a prerequisite for award of the Contract to the Bidder. A negative determination will result in rejection of the Bidder's bid, in which even the Purchaser will proceed to the next lowest evaluated bid to make a similar determination of that Bidder's capabilities to perform the contract satisfactorily.

13.3 The documentary evidence of the Bidder's qualifications to perform the Contract if its bid is accepted, shall establish to the Purchaser's satisfaction:

(a) That, in the case of the Bidder, offering to supply goods under the contract which the Bidder does not manufacture or otherwise produce, the Bidder has been duly authorized (as per authorization form in Section XII) by the goods' Manufacturer or producer to supply the goods in India.

(b) That the Bidder has the financial, technical, and production capability necessary to perform the contract and meets the criteria outlined in the Qualification requirements specified in Section VI-A. To this end, all bids submitted shall include the following information:

(i) The legal status, place of registration and principal place of business of the company or firm or partnership, etc.;

- (ii) Details of experience and past performance of the bidder on equipment offered and on those of similar nature within the past three/five years and details of current contracts in hand and other commitments (suggested Proforma given in Section XI);

The bid of **Ganesh Steel Udyog** is the **Lowest (L-1)** responsive bid for “CCTV (Surveillance System) Package **NEQIP/2015/3**. The following check is made for post qualification of the lowest responsive bidder.

Criteria as specified in the Bidding Document		
1.	Location	Ganesh Steel Udyog, Singtam
2.	Status	Manufacturer, Distributor, Retailer
3.	Technical/Production capacity	The bidder is a manufacturer and has supplied with the necessary documents
4.	Financial capability	Has supplied auditors report, profit loss statement for the past three years.
5.	Qualification requirements	The firm has executed major deals with Government and private organizations List of clients including ATTC, Departments of Government of Sikkim, SMU, SMIT and others
6.	Legal status of the company	Registered as Individual company under Government of Sikkim

Assumptions made in evaluation are given in Annexure - V.

13. Recommendation :

Advanced Technical Training Centre, Bardang may award the Contract for Package – **NEQIP/2015/4** to the **Lowest (L-1)** responsive and capable bidder **Ganesh Steel Udyog**. The bid amount of the acceptable bid is **Rs. 1500/- per piece excluding all taxes (totaling to Rs. 2,40,000/-)**. The important features of the bid are given below:

Sl. No.	Machine/training System	1. Projectors – 8 set
	Make	Nilkamal
	Quantity	According to budget and requirements which is intimated in the supply order and contract.
Total bid price (Rs.)		
1	Basic Machine	
	1 Neelkamal Armless Chair, model Novella 07	2,40,000.00
2.	List of Tools	Nil
3.	List of Special accessories	Nil
4.	List of 2 years maintenance spares	Nil
5.	a) Other Services (Spares and consumables) b) Packaging, Forwarding c) Excise Duty (if quoted separately) d) Inland Transportation e) Insurance f) Installation & Commissioning VAT @ 13.5% plus E.Cess @ 1% against form – D	Nil Nil Nil Nil Nil Nil 34,800.00

6.	Total amount	274,800.00
7.	Source of origin	India
8.	Payment terms	60% after receipt of goods at site, balance 40% within 15 days after acceptance
9.	Agency commission	Nil
10.	Delivery	3 months however ahs been confirmed that the delivery is to be made within August 2011
11.	Inspection	Included
12.	Freight	Nil
13.	Performance security	Agreed
14.	Specifications	Technically accepted
15.	Other important terms and conditions	-
16.	Date of expiry of validity of selected bid	90 days from opening of the bid i.e. up to 03.03.2016

Tenzing

(TENZING DORJEE PRADHAN)
COORDINATOR, NEQIP

Signature of Evaluating Officer

Enclosures :

1. Copy of Bidding document (Annexure-I)
2. Copy of Notice inviting tender (Annexure – II)
3. Minutes of Bid opening meeting (Annexure – III)
4. Details of assessment of Bids (Annexure – IV/1, IV/2 & IV/3)
5. Assumptions made in evaluation (Annexure – V)
6. Evaluated bid prices offer (Annexure – VI)
7. Details of Recommended Bid (Annexure – VII)
8. Correspondences with bidders (Annexure – VIII)

Sonam
(SONAM PALDEN BARFUNGRA)
PRINCIPAL
Advanced Technical Training Centre
Bardang, East Sikkim

Signature of Competent Authority

ANNEXURE-I

SUPPLY, INSTALLATION, TESTING & COMMISSIONING

OF

PLASTIC CHAIRS

PACKAGE- NEQIP/2015/4

INVITATION FOR BIDS (IFB)

ENCLOSED SEPARATELY

BID DOCUMENT

FOR

SUPPLY, INSTALLATION, TESTING & COMMISSIONING
OF
PLASTIC CHAIRS

PACKAGE- NEQIP/2015/4

FOR

**ADVANCED TECHNICAL TRAINING CENTRE,
BARDANG, SINGTAM, EAST SIKKIM**

IFB NO. ATTC/NEQIP/2015/4

DATED: 04/10/2015

**ADVANCED TECHNICAL TRAINING CENTRE
BARDANG, SINGTAM,
EAST SIKKIM
PIN 737134**

TEL : 03592-233482 FAX:03592-235381

ANNEXURE-II

SUPPLY, INSTALLATION, TESTING & COMMISSIONING

OF

PLASTIC CHAIRS

PACKAGE- NEQIP/2015/4

NOTICE INVITING TENDER

ANNEXURE-III

SUPPLY, INSTALLATION, TESTING & COMMISSIONING

OF

PLASTIC CHAIRS

PACKAGE- NEQIP/2015/4

MINUTES OF BID OPENING MEETING

Package Number : NEQIP/2015/4

Description of Item : **PLASTIC CHAIRS**

The following bids received by closing date and time, i.e. 1600 hours on 01/12/2015, were opened in the presence of Mr Lochan Kumar Adhikari, HOD (M & MT), Mr. Bhasker Sharma, HOD (ME&TD), Ms. Noor Jahan Khatoon, Lecturer, Ms. Rita Dhakal, Administrative Manager, Mr. Yogendra Sharma, Assistant Finance Manager - II and Mr. Robin Chettri, representative Ganesh Steel Udyog, Mr. at 1430 hours on 28/10/2015. The bidders were also invited to be present at the bid opening.

Sl. No.	Name of Bidder	Bid Security in Rupees		Bid amount (CIP Destination in Rupees)	Discount offered, if any (modifications or withdrawals)	Alternative offer, if any
		Amount	BG/DD Number & Date			
1.	Ganesh	10,000	Bank Gaurantee	Rs. 1500/- per piece All prices exclusive of taxes	None	NONE

MINUTES OF THE BID OPENING

Package Number : NEQIP/2015/4

- | | |
|---|--|
| 1. Package Number | : NEQIP/2015/4 |
| 2. Description of Item | : Plastic Chairs |
| 3. Estimated Value | : 1.50 lakhs |
| 4. Date of issue of IFB | : 04/10/2015 |
| 5. Mode of Procurement` | : CB via paper Tender and Internet advertisement |
| 6. a) Deadline of submission of bids
(date & time) | : 28/10/2015, 1600 hours |
| b) Bid opening (date & time) | : 30/10/2015, 1430 hours |
| 7. Number of Bids received | : 1 |
| 8. Bid validity expires on | : 29 th January 2016 |
| Signature of the Bid opening officer | : |
| Name of the Bid opening officer | : Mr. Lochan Adhikari |
| Designation of the Bid opening officer | : HoD (M&MT) |

ANNEXURE - IV/1, IV/2 & IV/3

DETAIL OF ASSESSMENT OF BIDS

&

ANNEXURE-V

ASSUMPTION MADE IN EVALUATION

ASSESSMENT OF BIDS (PACKAGE – NEQIP/2015/4)

Sl. No.	Particulars	SIBIN Group
1.	Manufactured by	NilKamal
2.	Country of origin	INDIA
3.	Agent	NA
4.	Classification	Plastic Chairs
5.	Model offered/ Model No.	Novella 07 series
6.		
7.	Total Bid price (in Rs.)	Rs. 1,500/- per piece
8.	Total estimated cost per unit as per Bid Document in Indian Rupees	Rs. 1,50,000/
9.	Credentials : Letter of Authorization	SUBMITTED
10.	Commercial Assessment	Responsive
11.	Technical Assessment	Responsive
12.	Decision on responsiveness	Responsive

EVALUATION OF BIDS (PACKAGE – NEQIP/2015/4)

Commercial analysis for responsiveness of bids :

SI.No.	Particulars and Clause Reference		Ganesh Steel Udyog
1	Model Offered/ Model No.	ITB 3	Novella 07 series
2	Manufactured By		NilKamal
3	Country of origin		INDIA
4	Bid Security	ITB 15.1 to 15.4	
	5.1 Form of Bid Security		Cheque
	5.2 Bank and branch		Canara Bank
	5.3 Expiry Date		3 months from 30/10/2015
	5.4 Amount		Rs. 10,000/-
5	Validity of Bid	ITB 16.1	90 days from opening of tender i.e. 29.01.2016
6	Letter of Authorization	ITB 13.3 (a)	Submitted
7	Bid Form	ITB 9.1(a)	Submitted
8	Exceptions to:		
	Delivery :		
	- Supply : Within 15 days from date of Letter of Award	ITB 26.5 (b)	AGREED
	- Installation & Commissioning : Within one (1) month of letter of offer		AGREED
	- Payment terms : 60% on delivery, 40% within 15 days of Acceptance	ITB 26.5 (b)	AGREED
- Demonstration of equipments within 10 days of bid opening	ITB 24.2	NA	
9	Bid Currency :	ITB 12	Indian Rupees
10	Performance Statement	ITB 13.3 (b)	Submitted
11	Decision on Commercial Responsiveness		Responsive

NOTE : ITB CLAUSE NOS.

3. ELIGIBLE GOODS AND SERVICES

- 3.1 All goods and ancillary services to be supplied under the Contract shall have their origin in eligible source countries, defined in the IBRD Guidelines for Procurement and all expenditures made under the Contract will be limited to such goods and services.
- 3.2 For purposes of this clause, “origin” means the place where the goods are mined, grown, or produced or from which the ancillary services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembling of components, a commercially recognized product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 3.3 The origin of goods and services is distinct from the nationality of the Bidder.

9.1 The bid prepared by the Bidder shall comprise the following components:

- (a) a Bid Form and a Price Schedule completed in accordance with ITB Clauses 10,11 and 12;

12. BID CURRENCIES

- 13.1 Prices shall be quoted in Indian Rupees:

14. DOCUMENTS ESTABLISHING BIDDER’S ELIGIBILITY AND QUALIFICATIONS

- 14.1 The documentary evidence of the Bidder’s qualifications to perform the Contract if its bid is accepted, shall establish to the Purchaser’s satisfaction:

- (a) That, in the case of the Bidder, offering to supply goods under the contract which the Bidder does not manufacture or otherwise produce, the Bidder has been duly authorized (as per authorization form in Section XII) by the goods’ Manufacturer or producer to supply the goods in India.
- (b) That the Bidder has the financial, technical, and production capability necessary to perform the contract and meets the criteria outlined in the Qualification requirements specified in Section VI-A. To this end, all bids submitted shall include the following information:
- (i) The legal status, place of registration and principal place of business of the company or firm or partnership, etc.;
- (ii) Details of experience and past performance of the bidder on equipment offered and on those of similar nature within the past three/five years and details of current contracts in hand and other commitments (suggested Proforma given in Section XI);

- 15.1 Pursuant to ITB Clause 9, the Bidder shall furnish, as part of its bid, a bid security in the amount mentioned against each package. For vendors quoting for items mentioned in more than one package the amount of Bid Security is sum of amount mentioned for these packages as specified in Section-V – Schedule of Requirements.

- 15.2 The bid security is required to protect the Purchaser against the risk of Bidder’s conduct which would warrant the security’s forfeiture, pursuant to ITB Clause 15.7.

- 15.3 The bid security shall be in Indian Rupees and shall be in one of the following forms:

- (a) A bank guarantee or an irrevocable letter of credit issued by a nationalized/scheduled bank located in India or a bank located abroad, in the form provided in the bidding documents or another form acceptable to the Purchaser and valid for **45** days beyond the validity of the bid; (i.e. Total 90 days + 45 days = **135** days from deadline of submission of bids) or
- (b) A cashier’s cheque, certified cheque or demand draft.

- 15.4 Any bid not secured in accordance with ITB Clauses 15.1 and 15.3 above will be rejected by the Purchaser as non-responsive, pursuant to ITB Clause 24.
- 16.1 Bids shall remain valid for **90** (Ninety) days after the deadline for submission of bids prescribed by the Purchaser, pursuant to ITB Clause 19. A bid valid for a shorter period shall be rejected by the Purchaser as non-responsive.

TECHNICAL EVALUATION (PACKAGE – NEQIP/2015/3)

Sl. No.	Type of Machine/ Equipment	Specification	Compliance
1	Plastic Chair with Steel Frame	<ul style="list-style-type: none"> a. Reference Model – Nilkamal Novella 07 series or equivalent b. Dimension (cms) – 47 X 43 X 81 (L X H X W) c. Curved back for better sitting posture d. Stackable type for easy storage e. Frame must be of Stainless Steel f. The frame/legs is to be embedded in the body of the chair and not attached with any screws or otherwise 	complied

Brief Details of Assumptions made in evaluation
(Package – NEQIP/2015/4)

- (a) The respective bids are scrutinized strictly as per Clauses stipulated in Approved Bid Documents.
- (b) Period of delivery/installation/commissioning has been assumed as 1 (one) month after letter c offer
- (c) CST as applicable
- (d) Prices quoted by the responsive Bidders are FOR Destination basis, i.e. ATTC, Bardang.
- (e) Sikkim Environmental Cess and all other Sikkim State taxes are extra and not quoted in the bi prices.

ANNEXURE-VI

EVALUATED BID PRICES OF OFFERS

&

ANNEXURE-VII

DETAILS OF RECOMMENDED BID

COMPARATIVE STATEMENT OF TECHNICALLY RESPONSIVE OFFERS
(Package –NEQIP/2015/4)

Items		Bid Price
		(in Rs.) :
		SIBIN GROUP
1	Ex-factory/ex-showroom/ex-warehouse or Off-the-shelf price PLASTIC CHAIRS	
	1 Plastic Chairs with Steel Frame	8
	Sub-total	1500.00
	Accessories	Nil
2	Packing & forwarding charges	Nil
3	Excise duty (if quoted separately)	Nil
4	Inland transportation	Nil
5	Insurance	Nil
6	a) Other charges, if any	Nil
	Incidental services (Installation & Commissioning)	Nil
	TOTAL	1500.00
7	Discounts, if any	Nil
8	Total cost as quoted	1500.00
9	No. to be supplied (as per TS)	As mentioned above
10	Total cost as quoted	1500.00
11	Delivery period offered (covering total SCOPE OF WORK)	30 days from letter of AWARD
12	Delivery period loading	Nil
13	Payment terms loading	Nil
14	Other loadings	Nil
15	Total evaluated price with loading	1500.00
16	Ranking	L-1
17	CST @ 12.5% for others	202.50
18	Sikkim E Cess @1%	15.00
19	TOTAL	1717.50
20	TOTAL VALUE OF Plastic Chair(Under NEQIP)	

DETAILS OF RECOMMENDED OFFER
(PACKAGE – NEQIP/2015/4)

Name of Bidder : **M/s GANESH STEEL UDYOG**

Items		Unit	Quantity	Rate (Rs)	Value (Rs.)
1	Ex-factory/ex-showroom/ex-warehouse or Off-the-shelf price – CCTV (Surveillance System)				
	1 Plastic Chairs with Steel Frame	Nos	160	1500.00	2,40,000.00
	Sub-total				2,40,000.00
2	List of Tools				Nil
3	List of Special accessories & Spares				Nil
4	List of Spares for 2 years' Maintenance				Nil
5	Excise Duty (if quoted separately)				Nil
6	Packing & Forwarding				Nil
	Insurance				Nil
	Transportation				Nil
7	Installation & Commissioning				Nil
8	CST @ 13.5%				32,400.00
9	E.Cess @1%				2,400.00
9	TOTAL COST				2,74,800.00

ANNEXURE-VIII

CORRESPONDENCES WITH BIDDERS

ANNEXURE-IX

PURCHASE ORDER

DETAILS OF PO
(PACKAGE – NEQIP/2015/4)

Name of Bidder : **M/s GANESH STEEL UDYOG**

Items		Unit	Quantity	Rate (Rs)	Value (Rs.)
1	Ex-factory/ex-showroom/ex-warehouse or Off-the-shelf price – CCTV (Surveillance System)				
	1 Plastic Chairs with Steel Frame	Nos	160	1500.00	2,40,000.00
				Sub-total	2,40,000.00
2	List of Tools				Nil
3	List of Special accessories & Spares				Nil
4	List of Spares for 2 years' Maintenance				Nil
5	Excise Duty (if quoted separately)				Nil
6	Packing & Forwarding				Nil
	Insurance				Nil
	Transportation				Nil
7	Installation & Commissioning				Nil
8	CST @ 13.5%				32,400.00
9	E.Cess @1%				2,400.00
9	TOTAL COST				2,74,800.00