

Application Report - Part 1

Application Status: Submitted to RO
Application Sub-Status: Re-SC Scheduled

Report Generated on :-15/03/2016



All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)

7th Floor, Chandralok Building, Janpath, New Delhi- 110 001

PHONE: 23724151/52/53/54/55/56/57 FAX: 011-23724183 www.aicte-India.org

Guidelines on submission of documents along with print copy of application/s for approvals

1 Setting up new Institutes/ Adding new Technical Program/s (Refer annexure 17)

Ensure that all copies are in A4 size only (Land documents/building drawing may be up to A0 sizes). Also, ensure that all copies are attested.

Please number all copies of documents as given below:

Your Regional office code	Your Application Id	Annexure Number	Sr number as in annexure 17	Page number (3 digits)
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E.g. consider numbering an affidavit (comprising of 2 pages), which is sr. no. 2 in annexure 17.1,

WRO	1-11234567	17.10	02	001
WRO	1-11234567	17.10	02	002

The number so generated **WRO1-1123456717.1002001** should be written on top of each page with bold pen as shown below

W	R	O	1	-	1	1	2	3	4	5	6	7	1	7	.	1	0	0	2	0	0	1
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---

Please do not bind or staple, as all pages are going to be scanned. All pages should be knotted on the left hand top corner as shown below. This set of knotted documents should be submitted in a "Flap Folder" as shown below.

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & signature of Director /Principal

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Provide index page on top of set of documents as follows,

Region - WRO		Application ID : 1-11234567	
Annexure Number	Sr number as in annexure 17 (2 digits)of documents which are being submitted now	Page number (3 digits)	
From	To		
17.10	02	001	002
17.10	03	001	005

2 Guidelines on submission of documents along with print copy of application/s for approvals (Refer annexure 18)

- Extension of approval to existing Institution
- Increase / Reduction in intake in existing courses
- Adding courses in existing program
- Closure of program / course
- Introducing / Continuing / Discontinuing supernumerary seats for PIO/FN
- Introducing / Continuing / Discontinuing seats for sons/daughters of NRIs
- Change of name of the Institute
- Conversion of Women's Institution into Co-Ed Institution and Vice-versa
- Introducing a Twining Program with an AICTE approved Indian Institution

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WRO	1-11234567	18.10	02	001
WRO	1-11234567	18.10	02	002

The number so generated **WRO1-1123456718.1002001** should be written on top of each page with bold pen as shown below,

W	R	O	1	-	1	1	2	3	4	5	6	7	1	8	.	1	0	0	2	0	0	1
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---

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From	To		
18.10	02	001	002
18.10	03	001	005

Regional Office codes :

Eastern	ERO		North-West	NWR		South Central	SCR		South-West	SWR
Northern	NRO		Central	CRO		Guwahati Camp Office	ERO		Southern	SRO
Western	WRO									

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Important Note for Payments:

- a) "It has been observed that some of the institutions applying to AICTE for the approval process are submitting hand filled, over written payment slips (challan) along with the Cheque / Payorder at the collecting bank branches. We wish to reiterate that payment is to be deposited strictly as per Payment process explained in User manual uploaded on this website. AICTE shall not be able to update any such payment record as hand filled challan shall not have the corresponding Institution details at AICTE end for payment status updation, which will affect institution approval process.
- b) Institutions which do not follow the AICTE guidelines shall be responsible for rejection/ delay in updation of their application and neither AICTE nor the Collecting Bank shall be responsible for any such consequence."
- c) No DD / Cheque / PO to be sent to either Head Office / Regional Office of AICTE. Such payments shall not be processed and the applications are liable to be rejected.

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Permanent Institute Id	Data Not Provided by the Institute
Current Application Number	1-2883885181
Application Number of 2015-2016	Data Not Provided by the Institute
AICTE File No.	NEW
Application Type	New Institute
Permanent Institute Id ,as entered by Existing Institute applying for New Programme	Not Applicable
Do you want to change the Affiliating University/Board	No
Enter name of the new Affiliating University/Board	Data Not Provided by the Institute

Institute Details

Description	Details provided by Institute
Name of the Institution	ADVANCED TECHNICAL TRAINING CENTRE
Address	BARDANG, EAST SIKKIM
Town/Village	SINGTAM
State/UT	Sikkim
District	EAST SIKKIM
Pin	737134
AICTE Region	Eastern
STD code	3592
Land Phone number	235381
Cell Number	9434035381
FAX Number	233482
Email	attc.skmpoly@gmail.com
Alternate Email	rsikkim@yahoo.co.in
Website	www.attc.skmpoly.edu.in
Institute Type	Government
Women Only Institute	No
Minority Institute	No
Type Of Minority	Data Not Provided by the Institute
Name of the Minority	NA
PAN	AACTA5550D
Primary Bank Account number	10779997297
Bank Name	SBI
IFSC Number	SBIN0007515
Any Unaided Course(In case of Government Aided Institute)	No

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Approval Year of First Course	Data Not Provided by the Institute
Date of First Approval by AICTE	Data Not Provided by the Institute
Total number of teaching faculty in the Institute for all Programmes:	34
Number of teaching faculty approved by University/Government?:	34
Are all approved teaching faculty being paid as per VI pay commission?:	Yes
Are all the teaching faculty, as per AICTE qualification?:	Yes
Do you wish to apply closure of Institute?:	No
Percentage Grant/Funds Received from Government?:	100
Whether Institute is operating from Permanent Site/Temporary Site?:	Permanent Site
Whether mandatory disclosure is uploaded in Institute's website?:	Yes
Whether the Institute following ICAI(Institute of Chartered Accountants of India) Accounting Formats?:	Yes
Fees to be charged, Reservation policy, Admission policy and Document retention policy are duly approved by State Govt?:	Yes
Fees to be charged, Reservation policy, Admission policy and Document retention policy are duly approved by Affiliating Board/University?:	Yes
Fees to be charged, Reservation policy, Admission policy and Document retention policy are uploaded in Institute's Website?:	Yes
Whether List of faculty and data uploaded on the institute web portal	Yes

EOA/NBA/Autonomy Questions

Do you wish to apply for "Only Extension of Approval (EOA) for 2016-17"?	Data Not Provided by the Institute
Do you have Autonomous Status (Academic Autonomy) as conferred by the Affiliating University?	No
Autonomy Issued Date:	Data Not Provided by the Institute
Autonomy Expiry Date:	Data Not Provided by the Institute

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Do you have a valid NBA Accreditation? (Course should be accredited by NBA and Validity of Accredited Courses should be on or after 10-Apr-2016)	No
No of courses against which valid NBA Accreditation is present	0

Application Details

Change of Institute Site	No
Increase in Intake / Application for New Course	Yes
Closure of Course / Reduction in Intake	No
PIO/FN	No
NRI	No
Change of name of the Institute	No
Conversion of Women's Institution into Co-Ed Institution	No
Conversion of Co-ed Institution into Women Institution	No
Introducing a Twinning Program with an AICTE approved Indian Institution	No
Introduction of New/Integrated Course	No

Payment Details

Data not entered by Institute

Details about Parent Organization

Name of the Parent organization	ADVANCED TECHNICAL TRAINING INSTITUTE
Address	NH-31A, BARDANG, EAST SIKKIM
Town/Village	SINGTAM
State/UT	Sikkim
District	EAST SIKKIM
Pin Code	737134
Website	www.attc.skmpoly.edu.in
Type of the organization	Government
Registered with	LAND REVENUE DEPARTMENT
Registration date	17/08/1999

Details about Contact Person

Title	Mr.
First Name	SONAM PALDEN

Date of Signature(dd/mm/yyyy)

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Last Name	BARFUNGPA
Address (Plot No, Street etc.)	ATTC, BARDANG
Town/Village	SINGTAM
State/UT	Sikkim
District	EAST SIKKIM
Pin Code	737134
Designation	PRINCIPAL INCHARGE
STD Code	3592
Land Phone Number	235381
Cell Number	9434035381
FAX Number	233482
Email	attc.skmpoly@gmail.com
Alternate Cell Number	9733123923
Alternate Email Address	rsikkim@yahoo.co.in

Land Details

Location	Rural
North Eastern States/Land in Hilly Area	No
Number of pieces of Land	1
Max distance in farthest pieces	NA
Land Piece Area 1 in acres	11.09
Land Piece Area 2 in acres	Data Not Provided by the Institute
Land Piece Area 3 in acres	Data Not Provided by the Institute
Latitude and Longitude	Latitude - 27, 12, 39 Longitude - 88, 29, 26
Total area in acres	11.09
Land registered with	LAND REVENUE
Land registration date	13/05/2003
Land Use Certificate issued by	DIRECTORATE OF TECHNICAL EDUCATION
Land Use Certificate date	18/02/2011
Land ownership details	Government Land
Mortgage details(if any)	No
Purpose of mortgage	No

Land Details (Contd)

Sr. No.	Land Registration	Date of Registration	Area of Land (acres)	Khasra Number (4)	Plot Number, Survey	Land Situated At(6)	Land Registered in the	Ownership or Govt Lease(8)	Land Use Certificate Issued(9)	Land Use Certificate Issuing
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	No (1)	(2)	(3)		Number, etc (5)		name Of(7)			Authority (10)
1	Land Revenue Department	13/05/2003	11.09	369, 129/316	1914, 1916, 2020, 352, 354,355, 352/657. 356/659, 350/623	Bardang	13.5.2013	Government Lease	Yes	HRDD

Land Details (Contd)

Sr. No.	Is the Land Mortgaged(11)	Details of Land If the Land is Mortgaged(12)	Land required at the time of First AICTE approval(In Acres)(13)	Land available at the time of First AICTE approval(In Acres)(14)
1	No	Data Not Provided by the Institute	5	11.09

Building Details

Building status	Available
Total built up area planned (Sq.mts)	5970
Total built up area ready (Sq.mts)	15194
Total Instructional area (carpet area) ready in (Sq.mts)	3715
Total Administrative area (carpet area) ready in (Sq.mts)	579
Total Amenities area (carpet area) ready in (Sq.mts)	7617
Activities in the building other than AICTE approved courses(if any)	N

Building Details (Contd)

Sr Num	Building Number (1)	Building Name (2)	Sanctioned Built up Area(Sq.mts.) (3)	Constructed Built up area (Sq.mts.) (4)	Approved Carpet Area Instructional (Sq.mts.) (5)	Constructed Carpet Area Instructional (Sq.mts.) (6)	Approved Carpet Area- Administrative (Sq.mts.) (7)	Constructed Carpet Area Administrative (Sq.mts.) (8)	Approved Carpet Area- Amenities (Sq.mts.) (9)	Constructed Carpet Area Amenities (Sq.mts.) (10)
1	1	Academic Building	12528	12528	2330	2330	563	563	7130	7130

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2	2	MP H	508	508	508	508	508	508	508	508
3	3	Prin cipa l Qua rter	175	175	175	175	175	175	175	175
4	4	Boy s Hos tel	1561	1561	0	0	0	0	0	264
5	5	Girl s Hos tel	422	422	0	0	0	0	105	105
6	6	HoD Qua rters /Gu est Roo m	540	540	0	0	0	0	0	0

Building Details (Contd)

Sr Num	Total Area Approved (Sq.mts.) (11)	Total Area Constructed (Sq.mts.) (12)	Activities Conducted in the Building (13)	Non AICTE approved courses run in the Building (If Any)(14)	Name of the Building Plan Approving Authority (15)	Building Plan Approval Date (16)	Approval Number(17)
1	12528	12528	Copnduction Of Classes,Lab, Library	NO	Directorate Of Technical Education	13/05/2005	1094
2	508	508	Multi Purpose	NO	DTE	13/05/2005	1094

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			Hall					
3	175	175	Principal Residence	NO	DTE	13/05/2005	1094	
4	1825	1825	Boys Hostel	NO	DTE	13/05/2015	1094	
5	507	507	Girls Hostel	NO	DTE	13/05/2015	1094	
6	540	540	Guest House HoD Residence and Sick Room	NO	DTE	13/05/2015	1094	

Programme and courses

Sr. No.	Course Unique Id(1)	Program me (2)	Level (3)	Course (4)	Shift (5)	FT/PT (6)	Started In (7)	Applying For(8)	Course duration (9)
1	1-2884569653	ENGINEERING AND TECHNOLOGY	DIPL OMA	CIVIL ENGINEERING	1st Shift	FULL TIME	2016	Application for new course	3

Programme and courses (Contd)

Sr. No.	Course Unique Id (10)	Program me (11)	Course (12)	Current intake (15-16) (13)	Applied for intake (16-17) (14)	University / Board(15)	NRI (16)	PIO/F N (17)	Twining Program Request (18)	NBA Accreditation status (As on 10-April-2016) (19)
1	1-2884569653	ENGINEERING AND TECHNOLOGY	CIVIL ENGINEERING	0	60	State Board Of Technical Education, Sikkim	Not interested		Not interested	NO

Integrated Course Details

Data not entered by Institute

Integrated Course Details(Contd.)

Data not entered by Institute

Date of Signature(dd/mm/yyyy)

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Instructional Area

Sr. No.	Programme (1)	Level (2)	Building Number (3)	Building Name (4)	Room Type (5)	Room Number (6)	Average Carpet Area (Sq.mts) (7)	Flooring (8)	Wall & Painting (9)	Elec & lighting (10)	Furniture & Fixtures (11)
1	ENGINEERING AND TECHNOLOGY	DIPLOMA	2	MPH	Drawing Hall	D	135	Ready	Ready	Ready	Ready
2	ENGINEERING AND TECHNOLOGY	DIPLOMA	4,5	Hostel	Guest Room	G	36	Ready	Ready	Ready	Ready
3	ENGINEERING AND TECHNOLOGY	DIPLOMA	4,5	Hostel	Guest Room	GR	36	Ready	Ready	Ready	Ready
4	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	Academic	Laboratory	L	751	Ready	Ready	Ready	Ready
5	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	Academic	Seminar Hall	LRUC	166	Ready	Ready	Ready	Ready
6	ENGINEERING AND TECHNOLOGY	DIPLOMA	2	MPH	Tutorial Room	T	96	Ready	Ready	Ready	Ready
7	ENGINEERING AND TECHNOLOGY	DIPLOMA	1	Academic	Workshop	W	537	Ready	Ready	Ready	Ready

Instructional Area Common facilities

Building Number (1)	Building Name (2)	Room Type (3)	Room Id(4)	Area (Sq.mts) (5)	Flooring(6)	Wall & Painting (7)	Elec & lighting (8)	Furniture & Fixtures(9)
2	MPH	Computer Center	C	100	Ready	Ready	Ready	Ready
1	Academic	Library&Reading Room	LIB	305	Ready	Ready	Ready	Ready

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Administrative Area

Sr. No.	Building Number (1)	Building Name (2)	Room Type (3)	Room Id (4)	Area (Sq.mts) (5)	Flooring (6)	Wall & Painting (7)	Elec & Lighting (8)	Furniture & fixtures (9)
1	1	Administrative	Principal Directors Office	1	32	Ready	Ready	Ready	Ready
2	1	Administrative	Placement Office	10	45	Ready	Ready	Ready	Ready
3	1	Administrative	Maintenance	11	56	Ready	Ready	Ready	Ready
4	1	Administrative	Pantry for Staff	12	98	Ready	Ready	Ready	Ready
5	1	Administrative	Housekeeping	13	10	Ready	Ready	Ready	Ready
6	1	Administrative	Office All Inclusive	14	233	Ready	Ready	Ready	Ready
7	1	Administrative	Cabin for Head of Dept	2	16	Ready	Ready	Ready	Ready
8	1	Administrative	Cabin for Head of Dept	3	16	Ready	Ready	Ready	Ready
9	1	Administrative	Department Office	4	24	Ready	Ready	Ready	Ready
10	1	Administrative	Faculty Room	5	68	Ready	Ready	Ready	Ready
11	1	Administrative	Central Store	6	32	Ready	Ready	Ready	Ready
12	1	Administrative	Board Room	7	23	Ready	Ready	Ready	Ready
13	1	Administrative	Security	8	13	Ready	Ready	Ready	Ready
14	1	Administrative	Exam Control Office	9	45	Ready	Ready	Ready	Ready

Amenities Area

Sr. No.	Building Number (1)	Building Name (2)	Room type (3)	Room Id (4)	Area (Sq.mts) (5)	Flooring (6)	Wall & Painting (7)	Elec & Lighting (8)	Furniture & Fixtures(9)
1	2	MPH	Cafeteria	1	150	Ready	Ready	Ready	Ready
2	6	Guest House	First aid cum Sick Room	10	90	Ready	Ready	Ready	Ready
3	4	Hostel	Sports Club	11	38	Ready	Ready	Ready	Ready

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Sr. No.	Building Number (1)	Building Name (2)	Room type (3)	Room Id (4)	Area (Sq.mts) (5)	Flooring (6)	Wall & Painting (7)	Elec & Lighting (8)	Furniture & Fixtures(9)
4	2	MPH	Stationery Store	2	30	Ready	Ready	Ready	Ready
5	3	Quater	Principal's Quarter	3	140	Ready	Ready	Ready	Ready
6	2	MPH	Auditorium	4	508	Ready	Ready	Ready	Ready
7	1	Academic	Toilet	5	116	Ready	Ready	Ready	Ready
8	4	Hostel	Boys' Hostel	6	1561	Ready	Ready	Ready	Ready
9	5	Hostel	Girls' Hostel	7	422	Ready	Ready	Ready	Ready
10	4	Boys Hostel	Boys Common Room	8	75	Ready	Ready	Ready	Ready
11	5	Girls Hostel	Girls Common Room	9	75	Ready	Ready	Ready	Ready

Circulation Area

Sr. No.	Building Number (1)	Building Name (2)	Area Type (3)	Average Carpet Area (Sq.mts) (4)	Flooring (5)	Wall & Painting(6)	Elec & Lighting (7)	Furniture & fixtures(8)	Sanitary Fittings (9)
1	1	Academic	Corridors	151.2	Yes	Ready	Ready	Ready	Y
2	1	Academic	Other Common Area (in Sq m)	2506	Yes	Ready	Ready	Ready	Y

Other Facilities

All Weather Approach (Motorized Road)	YES
Backup Electric Supply	YES
Barrier free Environment	YES
CCTV Security	YES
ERP Software	YES
Electric Supply	YES
General Insurance	YES
Group Insurance	YES
Institution Web Site	YES
Insurance for Students	YES
Stand Alone Language Laboratory (Minimum 25 PCs/Laptop up to total intake of 1000.Further additional 25 PCs/Laptop	YES

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per intake of 1000):	
Medical & Counseling facilities	YES
Notice Boards	YES
Public Announcement System	YES
Potable Water Supply	YES
Post & Banking/ATM	YES
Projectors in Classrooms	YES
Safety Provisions including fire and other calamities	YES
Sewage Disposal System	YES
Staff Quarters	YES
Telephone & FAX	YES
Transport Facility	YES
Vehicle Parking Facility	YES
First Aid Facility	YES
Rain Water Harvesting	YES
Solar Power Systems	YES
Appointment Of Student Counselor	YES
Establishment Of Anti Ragging Committee	YES
Establishment Of Committee For SC/ST	YES
Establishment of Internal Complaint Committee (ICC) Committee As per section 4 of Sexual Harassment of Women at Workplace(Prevention, Prohibition and Redressal) Act, 2013	YES
Establishment of Grievance Redressal Committee in the Institute and Appointment of OMBUDSMAN by the University	YES

Laboratory Details

Sr. No.	Program me (1)	Level (2)	Course (3)	Building Number (4)	Building Name (5)	Name of Lab(6)	Yearly Budget(E) (in Rs) (7)	Yearly Budget (C) (in Rs) (8)	Investment till Date (in Rs) (9)	Research Lab? (10)
1	ENGINEERING AND TECHNOLOGY	DIPL OMA	CIVIL ENGINEERING	1	Academic	MATERIALS SOIL TESTING LAB	1140000	20000	5000	No
2	ENGINEERING AND TECHNOLOGY	DIPL OMA	CIVIL ENGINEERING	1	Academic	SURVEY LAB	720000	5000	5000	No

Library Books

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Program me (1)	Titles (2)	Volumes(3)	International Journals (4)	National Journals (5)	Number of e-Book Titles (6)	Number of e-Book Volumes (7)
ENGINEERING AND TECHNOLOGY	2096	10484	23	32	38	38

Library Facilities

Working Hrs. (1)	E journal Subscription (2)	Annual Budget (in Rs)(3)	Area in Sqm(4)	Library Management Software(5)	Bar Code or RF Tab book handling (6)	Reprographic Facility(7)	Reading Room Capacity (Number of Students)(8)
9AM to 5PM	STM	1000000	193	Yes	Yes	Y	30

e-Journal Declaration	Status of declaration check box
BY CLICKING THIS CHECK BOX THE INSTITUTE HEREBY DECLARES THAT IT HAS SUBSCRIBED FOR ALL THE REQUIRED E-JOURNALS AS MENTIONED IN APPROVAL PROCESS HANDBOOK2016-2017.	No

Computational Facility

Legal System Software (1)	Legal Application Software (2)	Internet Bandwidth in Mbps(3)	Internet Contention Ratio(4)	PCs/Laptop exclusively available to students (5)	PCs/Laptop available in Administrative Office(6)	Number of PCs/Laptop available in Library(7)	Number of PCs/Laptop in language lab(8)	PCs/Laptop available to Faculty Members(9)	Printers available to student(10)
8	20	16	1:1	153	5	15	45	20	3

Hostel Facility

Sr Num	Number of rooms having Single bed/room (area of room)(1)	Building Number(2)	Name of Building(3)	Number of rooms having Double/Two bed/room (area of room)(4)	Building Number(5)	Name of Building(6)	Number of rooms having Triple/Three bed/room (area of room)(7)	Building Number(8)	Name of Building(9)	Number of rooms having Four bed/room (area of room)(10)	Building Number(11)	Name of Building(12)
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Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & signature of Director /Principal

Please submit the hard copy of this Report to Regional Officer only if Application status is "Submitted to RO" Page 16 of 20

***Note :- All the Dates in the Report are in dd/mm/yyyy format

Application Report - Part 1

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1	Boys ()						85 (18)	4	Boys Host el	()		
2	Girls ()						23 (18)		Girls Host el	()		

Operational Funds

Data not entered by Institute

Financial Details (in Rs)

Funds/ Grants from Central Government	6138500
Funds/ Grants from State Government	0
Funds/ Grants from Student Fees	35230523
Funds/ Grants from Donations	0
Funds/ Grants from UGC	0
Funds/ Grants from Other Bodies	0
Funds/ Grants raised from Other Sources/ Internal Revenue	16871687.95
Salary to the Teaching Staff	26011419
Remuneration to Visiting/Guest Faculty	250000
Salary to Non-teaching Staff:	2831712
Library (Investments)	1000000
Equipment (Investments)	4154924
Building Maintenance Expenses	3050000
Other Expenditure (if any)	21392656

Company/Industry Details

Are you a Company/Industry wishing to set up a new Institute?:	No
Type of Company/Industry:	Not Applicable
Is the company having Minimum 100 Cr Turnover for the last 3 years? (Attach supporting documents):	Not Applicable
Company/Industry PAN Number:	Not Applicable
Company/Industry TAN Number:	Not Applicable
Company/Industry Registered Address:	Not Applicable
Company/Industry Year of Registration:	Not Applicable

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & signature of Director /Principal

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Application Report - Part 1

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Funds/Grants Received Details

Data not entered by Institute

Funds/Grants Received Details (Contd.)

Data not entered by Institute

Ombudsman/Grievance Details

Grievance Committee Appointment	Yes
OMBUDSMAN Appointment	Yes

Ombudsman Appointment/Grievance Committee Details

Sr. No.	Committee Type (1)	Appointment Order reference Number(2)	Date of Appointment (3)	Name of the Committee Member (4)	Profession (5)	Address (6)	Associated With(7)	Mobile Number (8)	e Mail Address (9)	Fax No. (10)
1	OMBUDSMAN	ATTC/ADM/2014/0014	18/02/2014	Shri B.C Sharma	Retired Judge High Court	Kalimpong West Bengal	District Court Namchi South Sikkim	9775991963	bcsharma2014@gmail.com	
2	Grievance Redressal	ATTC/ADM/2014/0015	18/02/2014	Dr. Sanjay Dahal	Professor	SMIT Majitar	SMIT	9845000000	dahal.sanjay@gmail.com	
3	Grievance Redressal	ATTC/ADM/2014/0016	18/02/2014	Shri H P Pradhan	Retd Deputy Director	Rangpo East Sikkim	HRDD Govt of Sikkim	9434110026	hpradhan1@gmail.com	

Anti-Ragging Related Details Provided by the Institute

Constitution of Anti-Ragging Committee	Yes
Constitution of Anti-Ragging Squad	Yes
Undertaking obtained from all Students	Yes
Appointment of Counselors	Yes
Undertaking obtained from parents of all the students	Yes
Undertaking obtained from students staying in Hostel	Yes
Undertaking obtained from parents of students staying in Hostel	Yes

Anti-Ragging Committee/Squad Details

Sr. No.	Committee Type	Appointment Order reference	Date of Appointment	Name of the Committee	Profession (5)	Address (6)	Associated With(7)	Mobile Number (8)	Fax No (9)	eMail Address (10)
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Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & signature of Director /Principal

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	(1)	Number(2)	(3)	e Member (4)						
1	Anti-Ragging Committee	ATTC/ADM/2015/3340	04/05/2015	Principal, HoDs, Hostel Wardens, Grievance Chairpersons, Police Sub Inspector, Student Rep	Principal, HoDs, Hostel Wardens, Grievance Chairpersons, Police Sub Inspector, Student Rep	ATTC Bardang	ATTC, Police	9434035381	233482	attc.skmpoly@gmail.com
2	Anti-Ragging Squad	ATTC/ADM/2015/3340(A)	04/05/2015	Hod(mech) Hostel warden, Lecturer	Hod(mech) Hostel warden, Lecturer	ATTC, Bardang	ATTC	9434035381	233482	attc.skmpoly@gmail.com

Renewable Energy Installation Details/Conservation of Energy

Total land available (in Sq. mts.)	32375
No. of buildings with roof tops	9
Annual electricity consumption (No. of units) during previous financial year	144000
Electricity Bill-Average rate per unit paid during previous financial year (Rs. / unit) & Number of units used	5
Renewable Energy, if any, used at present	Yes
Renewable Energy Type(solar/Wind/Tidal/etc)	Solar Water Heater
Land available for placing solar photovoltaic panels (in sq. mts.)	2100
Total approximate roof- top area available for placing solar photovoltaic panel (in sq.mts.)	1400
Whether a policy has been adopted to use only LED lamps ?	Yes
Remarks	Data Not Provided by the Institute

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & signature of Director /Principal

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Application Report - Part 1

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DECLARATION BY THE PRINCIPAL/DIRECTOR OF THE INSTITUTE

I, as the Head of the Institution, hereby declare that:

a) I have carefully gone through the AICTE Regulations Notified on 27th September 2012, published in the Gazette of India - Extraordinary Part 3, Section (iv) and also the various provisions mentioned in the Approval Process Hand Book 2016-2017.

b) I am fully aware of the data uploaded by me in respect of my institute on the web portal.

c) I am aware that there is no provision for correction of data, alteration of data, subsequent editing and appeal etc. for the online application once uploaded on the web portal.

d) I am also aware that application for seeking Extension of Approval(EOA), Increase/Reduction of intake, Addition of new courses, Change of site, Closure of course, Supernumerary Seats under PIO/FN, NRI, Change of name, and Conversion of women institute into Co-ed institute and vice versa (as applicable), shall be processed as per relevant provisions enumerated in the Approval Process Hand Book 2016-17.

e) I am aware of the Deficiencies (if any) pointed out in the Report generated online, based on the factual data uploaded by my institute on the portal.

f) I am also aware that the institute is eligible for grant of Extension of Approval, Increase/Reduction of intake, Addition of new courses, Closure of course, supernumerary seats under PIO/FN, NRI, Change of name, Change of site, Conversion of women institute into Co-ed institute and vice versa (as applicable) only on fulfillment of prescribed norms & requirements as mentioned in the Approval Process Hand Book 2016-17

(Principal/Director)

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & signature of Director /Principal

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